



CBA Bank Tariff Guide

Effective 22nd February 2017

www.cbagroup.com



ABBREVIATIONS

- CBA - Commercial Bank of Africa
- ATM - Automated Teller Machine
- US\$ - United States Dollars
- p.q. - per quarter
- p.a. - per annum
- LCY - Local Currency
- FCY - Foreign Currency
- A.T.S - Automated Trading System
- RTGS - Real Time Gross settlement system
- EFT - Electronic funds transfer
- LC - Letter of credit
- ARM - Account Relationship Manager

Note: All amounts are in Kenya shillings unless stated otherwise

PERSONAL BANKING

Personal Accounts

Current Account

- Opening Balance
- Private Banking KShs. 10,000
- Retail Banking KShs. 5,000

Pay as you transact Tariff

Monthly Service Charge

- Balance below KShs. 30,000 KShs. 640 or FCY equivalent
- KShs. 30,001 - KShs. 100,000 KShs. 585 or FCY equivalent
- Above KShs. 100,000 Free

Bundled Tariff

Private Banking

For a monthly Fee of Kshs. 2,135/ USD 30/ GBP 20/ EUR 25 per month you access free

- Cheque books
- Standing Orders
- Bankers cheques (*Local currency*)
- Bankers drafts (*Foreign currency*)
- Outgoing International transfers
- Sweep facilities across current accounts
- Inter account transfers
- Monthly e-statements
- Internet Banking
- ATM withdrawals on CBA owned ATMs

Retail Banking

For a monthly Fee of Kshs. 850 per month you access free

- Cheque books
- Standing Orders
- Monthly e-statements
- Bankers cheques (*local currency*)
- Sweep facilities across current accounts
- Inter account transfers
- ATM withdrawals on CBA owned ATMs

Freedom Account

- Opening Balance KShs. 1,000
- Minimum Balance KShs. 1,000

Monthly Ledger fees

- Balance below KShs. 30,000 KShs. 210
- Balances above KShs. 30,000 Free

Savings Accounts

Prosaver

- Minimum/ Opening Balance KShs. 100,000
- Monthly service fee Free

Nufaika

- Minimum/ Opening Balance KShs. 3,000
- Monthly service fee Free

Be More Account (Youth Account)

- Account opening balance KShs. 800 or FCY equivalent
- Monthly Service fee Free
- Issuance of Debit card KShs. 300
- ATM withdrawal charges:
 - CBA branded KShs. 30
 - Kentswitch branded KShs. 50
- Transfer from Account to MPESA KShs. 40

BUSINESS BANKING

Seed Business Account

- Opening Balance KShs. 1,000
- Minimum operating balance Nil
- Monthly Account Maintenance fee KShs. 300 if average account balance is KShs. 10,000
- Monthly Ledger fees First 10 transactions Free. Extra transactions KShs. 40 per transaction

Kiota Business Account

- Opening balance KShs. 2,000
 - Minimum operating balance Nil
 - Monthly Ledger fees (KShs 1,000) covering;
 - Unlimited Cheque Books
 - Unlimited Internal funds transfer
 - First 40 transactions in a month are free
- Extra transactions KShs. 40 per transaction.

Star Business Account

- Accounting opening balance KShs. 5,000
- Minimum operating balance Nil
- Monthly ledger fees KShs. 40 per transaction MIN KShs. 600

Business FCY

- Opening balance Equivalent USD 20
- Minimum operating balance Nil
- Currency All major foreign currencies
- Monthly ledger fees Equivalent USD 0.80 per transaction

CORPORATE BANKING

Business Current Account

- Account Opening Balance KShs. 20,000
- Minimum Balance KShs. 5,000
- Ledger fees (*per transaction*) KShs. 40 Minimum KShs. 600

CARD SERVICES

CBA Visa Debit Card

- Issuing CBA Visa Debit card (excluding the Bundled account types) KShs. 500
- Card Replacement KShs. 500

ATM Cash Withdrawal Fees

- CBA ATM's KShs. 30
- Ken Switch ATM's KShs. 50
- KCB & Family Bank ATM's KShs. 60
- Pesa Point ATM's KShs. 75
- Visa branded ATM's KShs. 150

CBA Unsecured Credit Cards

Personal Visa Classic Card

- Joining Fee KShs 3,500 USD \$50
- Annual Subscription Fees KShs 3,000 \$60
- Supplementary Card KShs 2,500 \$50

Personal Visa Gold Card

- Joining Fee KShs. 4,000 \$60
- Annual Subscription Fees KShs 5,000 \$100
- Supplementary Card Free for the first card; subsequent cards Kshs 3,000 1st card waived; subsequent cards \$50

Personal Visa Platinum Credit Card

- Joining Fee KShs. 5,000 N/A
- Annual Subscription KShs 7,000 N/A
- Supplementary Card Free for the first 5; subsequent cards Kshs 2,000 N/A

Business Visa Gold Card

- Joining Fee KShs 10,000 \$100
- Annual Subscription KShs 5,000 \$100
- Additional Card KShs 5,000 \$100

Secured Visa Credit Cards

	Personal Visa Classic Card	Personal Visa Gold Card	Personal Visa Platinum Card	Business Visa Gold Card
Joining Fee	KShs. 2,000	KShs. 3,000	KShs. 3,500	KShs. 5,000
Annual Subscription Fees	KShs. 1,000	KShs. 2,500	KShs. 3,000	KShs. 3,500

Other Credit Card Charges

- Cash advance fee 6% of the total amount withdrawn or KShs. 200 whichever is higher
- Interest rate (payable monthly) KShs. Cards: - Annual rate of upto the prevailing CBR + 4%
USD Cards:- 3.5% per month

• Excess Fee	5% of the amount above the authorized limit or KShs. 2,500 or USD 35 whichever is greater.
• Issuer optional Fees	KShs. Cards: - Upto 3% USD Cards: - Upto 6%
• Unpaid cheque fee	KShs. 1,000
• Minimum repayment	20% or KShs. 5,000 or USD 80 whichever is greater
• Simple Instalment Payment Plan (SIPP) Interest	Annual rate of upto the prevailing CBR + 4%
• PIN/ Cards Replacement	KShs. 500 or USD 10
• Payment date	20 days from billing date
• Interest free period	Up to 50 days
• Autopay failure fee	KShs. 3,000 or FCY equivalent
• Priority Lounge (charge per visit)	US\$ 27
Statement request	
• Over 1 month	KShs. 150
• Monthly statement via e-mail	Free
• Balance enquiry via SMS	KShs. 10
• Card SMS transaction alert	Free
• Card Threshold Balance alert 75%	Free

CASH MANAGEMENT

• Re-issuing of Withholding tax certificates on deposit accounts	KShs. 200 per certificate
• Revenue tax/stamp duty <i>(One off charge when opening an account)</i>	KShs. 100

Cheque Books

• Small (30 leaves)	KShs. 600
• Large (100 leaves)	KShs. 1,000
• Stop payments	
◦ Per Cheque	KShs. 250
◦ Cheque book Series	KShs. 1,000
• Counter Cheque: Customers only	KShs. 265
• Retrieve old cheques/ withdrawal slips/ deposit slips	KShs. 800 per item

Over the Counter Cash Withdrawals

• Over the counter cash withdrawal	
◦ Amounts less than KShs. 40,000	KShs.350
◦ Amounts above KShs. 40,000	Free
• Cash Withdrawal – FCY	1% of amount

Corporate Cash Disbursements

Kshs. 350

Bankers Cheques & Drafts

• Repurchase	Free
• Replacement	KShs. 2,000

- Bankers Cheque/Draft Indemnity KShs. 1,000
- Online Bankers Cheques
 - Local currency Ksh. 125
 - Local foreign currency Ksh. 125 or FCY equivalent
- Online Bankers Draft
 - Foreign Currency Ksh. 1,000 or FCY equivalent
- Manual Bankers Cheque
 - Local Currency Ksh. 530
 - Local Foreign Currency Ksh. 530 or FCY equivalent
- Manual Bankers Draft
 - Foreign Currency Ksh. 1,000 or FCY equivalent

Standing Instructions

Standing Orders

- Online Set-up KShs. 300 or FCY equivalent
- Online amendment/stopped KShs. 200 or FCY equivalent
- Manual standing orders set up KShs. 320
- Manual Amendment KShs. 210
- Processing per payment KShs. 200 or FCY equivalent
- Standing Order unpaid due to lack of funds KShs. 3,000 or FCY equivalent

Direct debits

- Set up KShs. 300 or FCY equivalent
- Incoming KShs. 150 or FCY equivalent
- Outgoing KShs. 75 or FCY equivalent
- Unpaid KShs. 2,000 or FCY equivalent

Local Remittances

Internal Transfers

- Manual KShs. 400

EFT

- Manual KShs. 460
- Non-Bank Financial Institution KShs. 500
- Recall/ Cancellation (*per entry*) KShs. 200
- RTGS Manual KShs. 450
- Incoming CBA customers Free

Salary processing (EFT)

- Semi - automated KShs. 245
- Manual KShs. 450
- Online KShs. 75

Pesalink

Transaction Range KShs.	Online Initiated Single Transactions	Manually Initiated Transactions	Bulk Transactions
10-500	Nil	Nil	Nil
Above 500-999,999	KShs. 50	KShs. 100	KShs. 50

Note: Transaction Splitting

All subsequent transactions after the first one of similar amounts done to the same beneficiary within the same 24 hour period.

Online Initiated Single Transactions	Manually Initiated Transactions	Bulk Transactions
KShs. 50	KShs. 100	KShs. 50

KRA Payments

- KRA Payments - Manual/ Over the Counter KShs. 400
- KRA Payments - Online Banking KShs. 150

Kentrade Payments

Free

Mobile Money Payments (M-PESA, Airtel, etc)

- Registered user KShs. 75
- Non-Registered user KShs. 250
- Paybill KShs. 40
- Buy Goods 1% of the transaction Value

MPESA Super Agency

- Free for CBA Account Holders
- Float Amount KShs. 5,000 - KShs. 100,000 KShs. 50
- Float Amount Above Kes 100,000 0.05% of the float amount

Foreign Remittances

- Outgoing Telegraphic transfers KShs. 2,400
- Correspondent Bank charges where borne by the remitter US\$ 20 or KShs. 1,600
- Tracers KShs. 650
- Internal & Inter branch transfers Free
- Incoming foreign payments Free

Borderless Banking

- Cash withdrawal 0.5% of the transaction amount with a maximum equivalent to USD 50
- Cash Deposits 0.5% of the transaction amount with a maximum equivalent to USD 50
- Internal Transfers 0.5% of the transaction amount with a maximum equivalent to USD 50

Statements

- ATM Mini Statements Free
- Call Center/over the counter enquiries Free
- Online Statements verification and certification No charge for the first 10 pages Above 10 pages charge KShs.50 per page upto a maximum of KShs. 2,000

Interim Statement

- 6months and below KShs. 105 per page
- Older than 6 months KShs. 210 per page
- Duplicate statements - per page KShs. 100 per page
- Certifying statements KShs. 500 per request

Clearing Cheques

Values on local and foreign cheques deposited:

- Inter Branch – Same day
- Special handling – Next day
- Local - 3 working days
- Local FCY – 6 working days
- Overseas FCY – 10 working days

Local Currency

- Cheque Deposit on local banks Free
- Payments against effects not cleared (*ENC*) KShs. 3,000

Unpaid with the Reason:

- Refer to Drawer KShs. 3,000
- Effects not cleared KShs. 3,000
- Technical reasons KShs. 1,000

Foreign Currency

- Cheque Returned Unpaid: 'Refer to Drawer'
 - By CBA US\$ 35, Eur 32, GBP 25
 - Technical Reasons US\$ 12, Eur 11, GBP 9
- Outward FCY Local Unpaid US\$ 22, Eur 21, GBP 17
- Foreign Currency Cheque sent on collection overseas 0.5% min KShs. 1,250 max KShs. 7,500 + Courier KShs. 3,000
- Foreign Currency Cheque negotiated 1%
- CBA cheques cleared between MSA & NBI Free
- FCY cheques sent on collection to local non – member clearing banks
 - Outwards US\$ 50 per cheque
 - Inward US\$ 25 per Cheque
- Credit clearing Inward LCY and FCY Free
- Outward cheques unpaid by other banks KShs. 850 + back value to deposit date
- Outward FCY cheques sent on collection 0.5% min KShs. 1,250 max KShs. 7,500 + courier charges KShs.3, 000
- Outward FCY cheques negotiated and returned unpaid by correspondents KShs. 1, 750 or US\$ 25 if payable in FCY + correspondent bank charges
- Incoming Cheque Collection 0.4% min KShs. 2,000 max KShs. 10,000 + cost of swift/postage
- FCY cheques unpaid (*Off shore*) US\$ 25 or equivalent plus correspondent charges

• Local cheques sent on collection above KShs 1m	KShs. 2,500 per cheque
• Local cheques sent on collections <i>(none CTS-Cheque Truncation)</i>	KShs. 500
Deposits/Treasury Services	
Tendering for treasury bills CBA Customers	0.125% min KShs. 2,250
Term deposit liquidation before maturity <i>(charged on interest payable)</i>	2% LCY 1% FCY
A.T.S. settlement	KShs. 1,000 or FCY equivalent
Mobile Banking	
• Balance enquiry and mini statement requests	Free
• Internal transfers <i>(CBA to CBA Account)</i>	KShs. 15
• Value add alerts <i>(Local number)</i>	KShs. 5
• Value add alerts <i>(International number)</i>	KShs. 15
• Bill payments <i>(Utility payments)</i>	KShs. 75
Online Banking	
• User retraining fee <i>(Corporate clients)</i>	KShs. 1,500
• Internal transfers <i>(CBA to CBA Account)</i>	KShs. 15
• EFT	KShs. 75
• RTGS	KShs. 300
• Bill payments <i>(Utility payments)</i>	KShs. 75
• Internet Banking Hard Token	KShs. 3,500 per token
Cash In Transit	Negotiate with the bank
Liquidity Management	Kshs 10,000 for the entire Liquidity Management suite or per transaction fees as per approved bank tariff

TRADE FINANCE

Guarantees	
• Shipping Guarantee	1% per quarter or part thereof KShs.2,500
• Security/Immigration Bonds	KShs. 2,000 per annum
• Other Guarantees/Bonds	0.5% per quarter or part thereof min KShs. 2,500
• Amendment Guarantees	0.5% per quarter or part thereof min KShs 2,500
• Guarantee amendment not involving increase in value or tenor	KShs. 2000
Unsecured Bid Bonds	
• Unsecured bid bonds	1% per quarter or part there of Min KShs 5,000
• Maximum amount per single Bid Bond	Min KShs 5,000,000
• Max exposure per client	KShs 10,000,000

Documentary Collections (Import & Export)

- Document handling fees 0.25% min KShs.2,000
- Swift KShs. 1,500
- Foreign postage KShs. 5,000
- Local postage KShs. 3,000
- Acceptance commission if usance KShs. 1,750
- If discharged unpaid (*closing fee*) KShs. 2,000
- Cost of revenue stamp KShs. 100
- Holding charges KShs. 2,500 per month

Note: if bills not honored on due date then commission is charged monthly until time of payment.

Import LCs

- Opening commission 0.5% per quarter or part thereof min KShs. 2,000
- General amendments KShs. 1,250
- Acceptance commission 0.5% per quarter or part thereof min KShs. 2,500
- Settlement/ Payment 0.25% per quarter or part thereof min KShs. 2,500
- Releasing documents on LOU KShs. 2,000
- Discharged unutilized KShs. 500
- Swift charges:
 - Opening KShs. 3,000
 - Amendment KShs. 1,500
 - General correspondence KShs. 1,500
- Amendments increasing amount or period extension 0.5% per quarter or part thereof min KShs. 2,000
- Avalised bills 0.75% per quarter or part thereof

Export LCs

- Advising commission KShs. 1,500
- Adding our confirmation Non customer KShs. 5,000
- Acceptance commission 0.5% per quarter or part thereof min KShs. 2,000
- General Amendment Free
- Discrepancy KShs. 1,000
- Negotiation/payment/Document handling Non customer KShs. 3,000
- Foreign Postage USD 50.00
- Local postage 0.25% min KShs. 2,000
- Charges for handling export docs only KShs. 5,000
- Indemnities : First three months KShs. 3,000
- : Every three months thereafter KShs. 1,750
- KShs. 1,750

VALUE CHAIN FINANCING

• LPO Financing	Commission of 1% & Interest Rate of prevailing CBR +4%.
• Invoice Discounting	Commission of 1% & Interest Rate of prevailing CBR +4%.
• Cheque Discounting	Commission of 1% & Interest Rate of prevailing CBR +4%.
• Bill Discounting	Commission of 1% & Interest Rate of prevailing CBR +4%.
• Reverse Factoring	Commission of 1% & Interest Rate of prevailing CBR +4%.

GENERAL SERVICES

Safe Custody

• Refundable deposit per locker	KShs. 10,000
• Annual Rental fees	
◦ Small Boxes	KShs. 2,000
◦ Medium Boxes	KShs. 3,480
◦ Large Boxes	KShs. 5,800
• Safe custody access charge - per visit	KShs. 200

Hold Mail

• Request to hold mail for collection at the counter	KShs. 2,000 per month
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Other Services

• Banker Opinion	KShs. 2,000
• Audit Confirmations	KShs. 2,200
• Certificate of Balance	KShs. 800
• Postage courier	KShs. 5,000
• SMS transaction alert messages (<i>customer subscribed</i>)	KShs. 5
• Retrieval of Security documents	KShs. 1,000
• Account Overdrawn minimum charge	Annual rate of upto the prevailing CBR + 4% (payable monthly)

Construction Loans - Stage inspection

• Nairobi and Environs	KShs. 10,000
• Outside Nairobi	KShs. 20,000

Note: All fees and commission charged by the Bank (except interest) will be subject to 10% Excise Duty as stipulated in the Finance Bill 2013

LOANS AND OVERDRAFT SERVICES

- Unsecured Loans
- Secured Loans
- Overdrafts
- Mortgage Loans
- Asset Financing
- Insurance Premium Finance (*IPF*)

- Note: *Refer to ARM*

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